

### 1. Unpacking the clock

Carefully remove clock, pendulum, and key from the box.

### 2. Remove packing materials

Remove all securing devices from the clock such as rubber foam, paper, etc. to release hammer, pendulum hanger, and bell.

### 3. Winding the Clock

When fully wound, the movement will run for 14 days. To wind, hold the pendulum to one side and push the key onto the winding square on the front of the movement. Turn key clockwise until movement is fully wound, approximately 6 ½ full turns.

### 4. Hanging Pendulum & Starting Clock

The pendulum hanger is at the front of the movement. Carefully hook pendulum on the hanger. Move pendulum to left or right side until it touches the hour shaft. Let go of the pendulum. It should now swing freely and you should be able to hear an even "tick tock" sound.

Repeat above steps until pendulum continues to swing.

### 5. Setting the Time

Turn the minute hand (long hand) clock or counterclockwise to set the correct time. Once set, the clock will strike one bell every hour on the hour.

### 6. Regulating the Clock

Underneath the pendulum bob there is a small regulating nut. When turning the nut, hold pendulum bob so it does not twist. If clock loses time, turn nut to the right. If clock runs too fast, turn nut to the left. One full turn equals approximately 2 minutes per day.

### 7. If Clock Stops

1. Repeat Step 4.
2. Make certain clock is fully wound.
3. Check that clock is level and pendulum is not rubbing dial or case.
4. Ensure that hands are not touching each other.

